Accessing Student Schedules

Student Instructions

1. Access Focus through the ClassLink Icon from either the CHS or district website menu
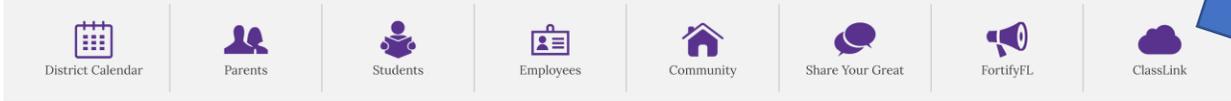
2. Login Information
   a. Returning Osceola County Students: Use the same ClassLink login from last year
      i. (username: student ID number/password: student created)
   b. New Students: This information was emailed to your parents last week
3. ClassLink Browser Extension
   a. Some browsers may ask to install the ClassLink extension. Using this extension will make signing into Office 365 easier, but it is not necessary. If you choose not to install the extension you will be asked to sign into Microsoft. Your Office 365/Microsoft email is your student id # @student.osceolaschools.net (Ex. 0000000@student.osceolaschools.net) Your password is the same that you used to login to ClassLink

4. From the ClassLink menu, find and select the FOCUS Icon/App
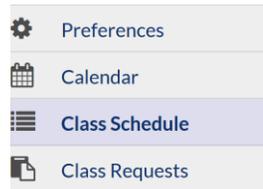
5. Click on Class Schedule from the menu on the left

6. Download or print your schedule as needed

Parent Instructions
1. Visit the following link to access the Parent FOCUS Portal https://osceola.focusschoolsoftware.com/focus/
2. Login using the email address and password selected for your parent profile
3. Select your student's name from the menu on the left
4. From the drop down menu, select Class Schedule
5. Download or print schedule as needed
6. Repeat for additional students